



A message to our valued clients and team members:

As a company, RMC Facilities Services, Inc. is always working toward the health, safety, and welfare of our community. As a result, we provide essential support to financial institutions, health care facilities and construction service providers to help maintain the safety and sanitation of residences and businesses. Until the COVID-19 crisis passes, we will continue to monitor and follow the guidance of the CDC as well as other government agencies to ensure the health and safety of our peers.

The following protocols have been implemented:

Office:

- Maintaining a 6-foot physical distance requirement for employees and visitors.
- Screening employees and visitors for fever (over 100.4 degrees) and any symptom as defined by CDC. Anyone with a 100.4 temperature or above must return home and consult with health care provider.
- Frequent hand washing.
- Having hand sanitizer, face masks, and disinfecting wipes/cleaning supplies readily available.
- CDC facts and recommendations regarding COVID-19 are posted along with RMC COVID-19 safety protocol.
- Additional cleaning services provided.
- Requiring visitors to always wear face masks.
- Disinfecting common areas regularly and high-touch surfaces.
- Directional arrows placed in traffic pathways to limit contact.
- Implementing virtual meetings when possible.

Jobsite:

- Maintaining a 6-foot physical distance requirement for employees, workers, and visitors. We also limit tool sharing.
- Screening employees, workers, and visitors for fever (over 100.4 degrees) and any symptom as defined by CDC. Any person with a 100.4 temperature or above must return home and consult with health care provider.
- Frequent hand washing.
- Requiring use of disposable gloves for employees, workers, and visitors.
- Having hand sanitizer, disinfecting wipes, and personal protective equipment readily available.
- CDC facts and recommendations regarding COVID-19 are posted along with RMC COVID-19 safety protocol.
- Disinfecting common areas regularly including tools and high-touch surfaces.
- Our supervisors on site enforce our COVID-19 protocol regularly.
- Daily COVID-19 checklist completed and sent to office to ensure all protocols are implemented.

We appreciate your support and if you have any questions or concerns please don't hesitate to contact us at: rmc@rmcfs.com or 714 996-6800.

Sincerely,
RMC Facilities Services, Inc